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To: All Members of the Council  
Chief Executive

Please ask for

Direct Line 01246 345277  
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Our Ref  
Your Ref

Dear Councillor,

Record of Decision taken by Joint Cabinet and Employment & General  
Committee - 13 March, 2018

At a meeting of the Joint Cabinet and Employment & General Committee held on 13 March, 2018, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 18 March, 2018.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 18 MARCH, 2018 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

Public Information

**5. Environmental Services Seasonal Staffing**

**\*RESOLVED –**

1. That up to 6 additional seasonal staff be added to the Environmental Services establishment to cover horticultural works during the peak season of March – September.
2. That the Assistant Director - Commercial Services be granted delegated authority to recruit to the positions and to further positions for the next three years.

**REASONS FOR DECISION**

1. To be able to properly resource the recently awarded works for the Council's Garden Assistance Scheme.
2. To provide additional capacity to the service during a 'peak' time of service activity.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer